

**REGULAR MEETING OF COUNCIL  
SUMMER VILLAGE OF SILVER BEACH  
April 15, 2024  
Video Conference**

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**PRESENT:**

Present at the meeting were:

Mayor:	David Rolf
Deputy Mayor:	Robert Gibbs
Councillor:	Barb Martinson
CAO:	June Boyda

**CALL TO ORDER:**

The meeting was called to order by Mayor Rolf at 6:01p.m.

**ADOPTION OF AGENDA:**

The following item was added as an addition to the agenda:

8.4 Stop Order - #87 Silver Beach

Res. 2024-015 Moved by Councillor Martinson that the Regular Council Meeting agenda is  
Agenda hereby adopted as amended.

*CARRIED*

**ADOPTION OF MINUTES FROM PREVIOUS MEETINGS:**

Res. 2024-016 Moved by Councillor Martinson that the Regular Council Meeting Minutes of  
Minutes January 15, 2024 are hereby approved as presented.

*CARRIED*

**DELEGATIONS:**

***Seniuk & Company Chartered Accountants – 2023 Audited Financial Statements***

Colton Kerswell from Seniuk & Company Chartered Professional Accountants was in attendance to present the 2023 Draft Financial Statements.

From the Auditor's Report – *“In our opinion, the accompanying financial statements present fairly in all material respects, the financial position of the organization as at December 31, 2023, and the results of its operations and cash flows for the year then ended in accordance with Canadian public sector accounting standards (PSAS).”*

June and management are doing a great job managing finances of the Summer Village.

Res. 2024-017 Moved by Councillor Gibbs that the 2023 Draft Financial Statements are  
Finance hereby approved as amended.

*CARRIED*

**BYLAWS and POLICIES:**

**Bylaw 2018-02 Code of Conduct for Council Members**

Res.2024-018      Moved by Mayor Rolf that Council reviewed Bylaw 2018-02 Code of Conduct  
Bylaw                      for Council Members, and that there were no changes recommended.  
*CARRIED*

**BUSINESS:**

**Assessment Review Board - Appointments**

Res.2024-019      Moved by Councillor Martinson that the following members are appointed as  
Appointment              the Assessment Review Board officials for 2024:  
                                         ARB Chairman - Raymond Ralph  
                                         Certified ARB Clerk - Gerryl Amorin  
                                         Certified Panelists - Darlene Chartrand, Tina Groszko, Stewart Hennig,  
                                         Richard Knowles, Denis Meier and Raymond Ralph .  
*CARRIED*

**CAO – Agreement Amendment**

Res.2024-020      Moved by Councillor Gibbs that the CAO Services Fifth Amending Agreement  
Agreement                      is hereby approved and authorized for signing by the Mayor and Deputy Mayor.  
*CARRIED*

**Safety Codes Council – 2023 Annual Internal Review**

Res.2024-021      Moved by Councillor Martinson that the correspondence be accepted as  
Development                      information.  
*CARRIED*

**Quimette Park – Interpretive Sign**

Res.2024-022      Moved by Councillor Gibbs that the correspondence be accepted as information  
Public Works                        
*CARRIED*

Jane Dauphinee from Municipal Planning Services joined the meeting at 6:37 p.m.

**CLOSED SESSION:**

Res.2024-023      Moved by Councillor Gibbs that Council proceeds with the meeting in a closed  
session to discuss matters which fall under sections 18 and 20 for the first topic,  
and 17, 24, 25 and 27 for the second topic, of the Freedom of Information and  
Protection of Privacy Act (FOIP) at 6:38 p.m.  
*CARRIED*

Res.2024-024 Moved by Mayor Rolf that Council continues the meeting in an open session at 7:10 p.m.

*CARRIED*

Jane Dauphinee left the meeting at 7:10 p.m.

**Trail Management**

Res.2024-025 Moved by Councillor Martinson that the correspondence be accepted as  
Public Works information.

*CARRIED*

**Municipal Affairs – Local Government Fiscal Framework Funding**

Res.2024-026 Moved by Councillor Martinson that the correspondence be accepted as  
Finance information.

*CARRIED*

**Working Drafts of Civic Addressing and Lot Identification Maps**

Res.2024-027 Moved by Councillor Gibbs that the correspondence be accepted as  
Forms information.

*CARRIED*

**County of Wetaskiwin – Fire Agreement**

Res. 2024-028 Moved by Mayor Rolf that the correspondence be accepted as information.  
Agreement

*CARRIED*

**Hazardous Tree Assessment**

Res. 2024-029 Moved by Councillor Gibbs that the quote for the ATTS Group Inc. to  
Agreement complete as Tree Hazard Assessment report is approved conditionally, as long as it prioritizes which trees are done first, and also how are the trees identified for priority, and further that Stumps R Us complete 1 day of removing the most hazardous trees noted in their report.

*CARRIED*

**COUNCIL REPORTS**

Deputy Mayor Gibbs will be attending an Emergency Management Committee, and they will be completing a practice emergency scenario. The Emergency Plan is being updated. Wildfire is a concern, and the Summer Village has currently posted a fire ban.

Deputy Mayor Gibbs provided an update on the Pigeon Lake Watershed Association. They are in the process of hiring a new executive director.

Deputy Mayor Gibbs provided an update on the Pigeon Lake Watershed Management Committee, including an update on the Lake Watch project.

Councillor Martinson attended an Alliance of Pigeon Lake Municipalities Meeting. Ian Rawlinson from the Summer Village of Crystal Springs is the new chair. The number and structure of meetings were reviewed. A coordination effort around fire bans was discussed.

## **CAO REPORT**

### **Chief Administrative Officer Report**

Res. 2024-030 Moved by Councillor Gibbs that the Chief Administrative Officer report is  
Report hereby accepted.

*CARRIED*

### **Bylaw Enforcement Report - 2023**

Res. 2024-031 Moved by Mayor Rolf that the Bylaw Enforcement Report for 2023 is hereby  
Report accepted.

*CARRIED*

### **Development Officer – January – March, 2024 Memo**

Res. 2024-032 Moved by Councillor Martinson that the Development Officer report for  
Report January – March, 2024 is hereby accepted.

*CARRIED*

### **Stop Order - #87 Silver Beach**

Res. 2024-033 Moved by Mayor Rolf to send one final letter to the resident, and if not  
Report responded to appropriately within the timeframe given, to engage Reynolds  
Mirth Richards & Farmer LLP to proceed with an injunction to enforce the stop  
order on #87 Silver Beach.

*CARRIED*

## **FINANCIAL REPORTS:**

### **Financial Statements – March 31, 2024**

Res. 2024-034 Moved by Councillor Martinson that the Balance Sheet ending March 31, 2024,  
Finance and the Income / Expense Statements for January 1 – March 31, 2024 are  
hereby approved.

*CARRIED*

### **Assessment for 2024 Taxes**

Res. 2024-035 Moved by Mayor Rolf that the correspondence be accepted as information.  
Finance

*CARRIED*

**2024 Operating Budget and 3-Year Financial Plan, and 2024 Capital Budget and 5-Year Capital Plan**

Res. 2024-036 Moved by Mayor Rolf that the 2024 Operating Budget and 3-Year Financial Finance Plan, along with the 2024 Capital Budget and 5-Year Capital Plan Worksheet are hereby approved as amended.

*CARRIED*

**MLT Aikens – Trust Account**

Res. 2024-037 Moved by Mayor Rolf that the money in the principal amount of \$5,000, held Finance in trust in relation to the Summer Village of Silver Beach’s old dump site, continue to be held at MLT Aikens, and further that the instructions are to renew the funds each year in a new GIC and the interest paid out to the Summer Village of Silver Beach.

*CARRIED*

**CORRESPONDENCE:**

Res. 2024-038 Moved by Councillor Gibbs that the following correspondence be received as Correspondence information:

- 1.1 Alberta Municipal Affairs – Budget 2024
- 1.2 County of Wetaskiwin – 2023 Ice Water Rescue Annual Report
- 1.3 Minister of Municipal Affairs – Assessment Model Review

*CARRIED*

**DATE OF NEXT MEETING**

Organizational & Regular Council Meeting – May 13, 2024 at 6:00 p.m. via Zoom

**ADJOURNMENT:**

Res.2024-039 Moved by Mayor Rolf that the Regular Council meeting of April 15, 2024 is Adjournment hereby adjourned at 8:57 p.m.

*CARRIED*

THESE MINUTES ADOPTED BY COUNCIL THIS 13<sup>th</sup> DAY OF MAY, 2024

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MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER